

# Project Accounting

[ BENEFITS ]

**Increase employee productivity**

Equip employees with easy access to key project information and templates that enable them to perform routine project and budget tasks quickly.

**Track unlimited contracts and projects**

Create contracts, budgets, and projects with as much or as little detail as you need. Easily track project status and profitability, labor, equipment, materials, and employee expenses.

**Stay informed about budget changes and revenues**

Track and control change orders by line item or by the original budget, and use enhanced reporting capabilities to display the exact information you need.

**Manage Intrastat statistics**

Enter and maintain the Intrastat information you need when working with European Union (EU) vendors and customers.

**Work with flexible accounting methods**

Gain complete control over your General Ledger accounts while maintaining the detail you require for project tracking and reporting.

**Improve billing efficiencies**

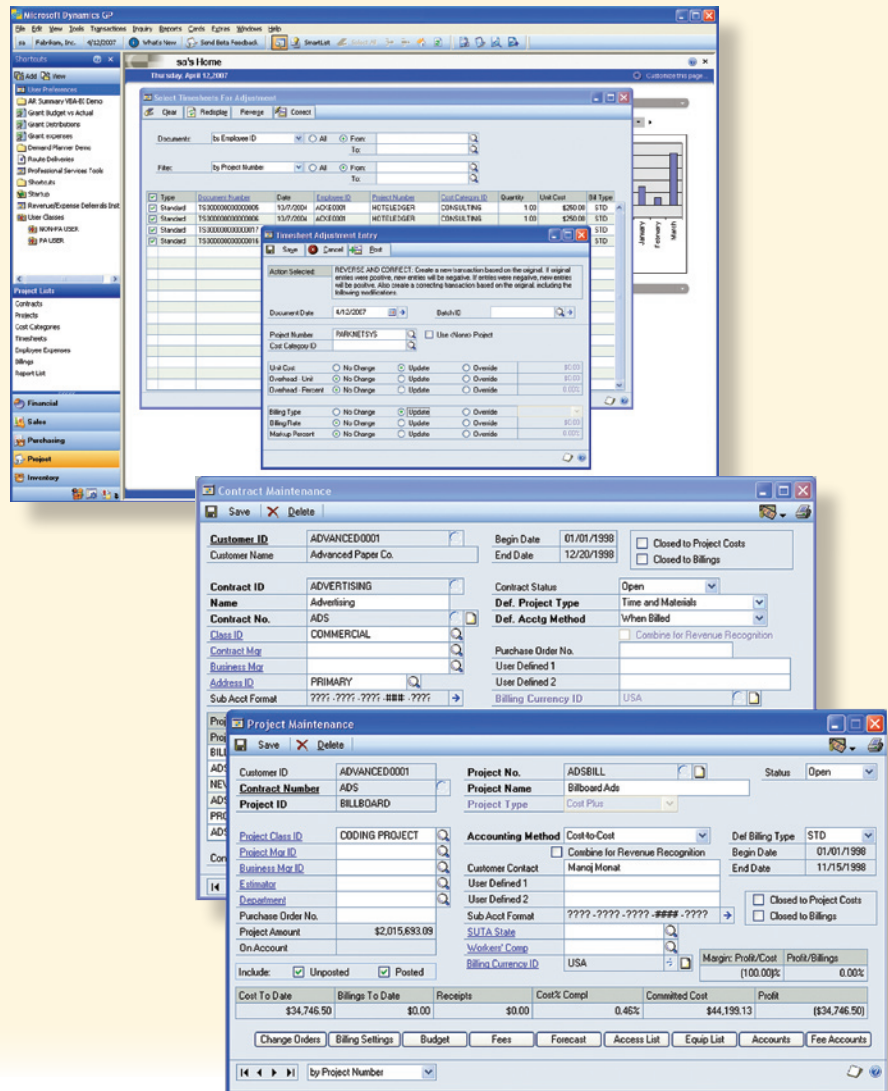
Automatically update project costs when products are returned to vendors, and tie landed costs such as freight and duties to project items to more accurately bill and assess profitability for projects.

**Ensure timely, accurate billing**

Automate invoicing processes to meet project-specific needs by tailoring billing options and customizing invoice formats.

**Maintain tight control over strategic direction**, support resources effectively, and ensure that projects are completed on time and within budget. Project Accounting connects project activities with company financials, provides extensive reporting capabilities, helps ensure accurate accounting and billing processes throughout project life-cycles, and streamlines time and expense management.

CREATE BUDGETS AND PROJECTS with as much or as little detail as you need.



TRACK CHANGE ORDERS by budget line item.

## Project Time & Expense for Business Portal

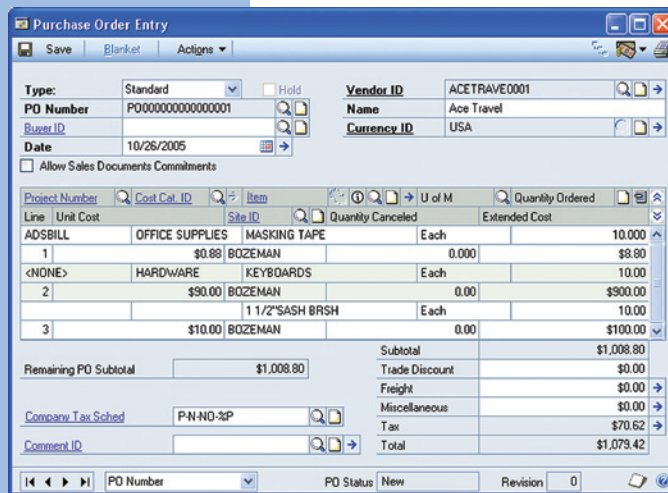
Create customer invoices and reimburse employees faster and more accurately by managing project details via a central Web-based location. With the Project Time & Expense module for Business Portal, you can:

- Enable employees to enter their own project time and expense records online, anytime from anywhere.
- Review and approve timesheets and expense reports online.
- Track date, time, and the user who posts a transaction with a complete audit trail.
- Update Microsoft Dynamics GP Payroll records with timecard entries.

## Personal Data Keeper (PDK)

Submit time and expenses when it's convenient for you, whether online or offline. With Personal Data Keeper (PDK), you can:

- Automatically update project accounting, payables management, and payroll systems in real time, as timesheets and expense reports are approved, when working online.
- Automatically assign the appropriate rate and pay codes for project resources and use this information for client invoices and payroll.
- Enter time and expenses, regardless of location or online status, and later synchronize data with your system when a network connection is available.



EASILY ENTER AND APPROVE project-related expenses through Business Portal Project Time & Expense.

[ FEATURES OVERVIEW ]

<b>Project Management Support</b>	Set up and track profitability, utilization, and realization of projects with customized revenue recognition, account integration, and the project or budget configuration that best fits your needs.
<b>Web Access</b>	Provide access to critical project information over the Web. With Business Portal, project employees can link to Project Center and other views of project data <sup>3</sup> —with options to expand views beyond those provided with the basic solution.
<b>Change Order Management</b>	Create and track change orders at all levels of your budget or project, down to the individual line items, or by looking back to the original budget prior to changes.
<b>Efficient Billing Processes</b>	Automate invoicing processes and ensure accuracy with flexible billing options, including billing by cycle or by percentage complete on a project, and by creating comprehensive billing histories for customers.
<b>Flexible Invoicing</b>	Choose from 60 billing reports to create customized invoice formats based on customer needs, including retainer, service, project fees—such as taxes and commission—as well as third-party or multiple-customer billing.
<b>Multicurrency Billing</b>	Establish billing rates and fees in multiple currencies to facilitate international business transactions.
<b>Integrated Financial Management</b>	Deliver accurate, up-to-date information throughout your financial management solution, with direct integration of receivables, payables, inventory control, and other accounting functions.
<b>Purchase Management</b>	Tailor purchase order and receiving system management with multiple purchase order formats, project-specific optimization, and extensive user-defined options.
<b>Consolidated PO and Return Transactions</b>	Consolidate purchase orders and return transactions by using a single PO or return transaction for both your project and core business needs.
<b>Project Inventory Management</b>	Transfer inventory items to your project, with complete control over what will be used and when it will be available for billing.
<b>Expense Tracking</b>	Track billing expenses whose direct costs are recorded elsewhere, such as equipment usage or copying services, so you know how much projects cost in relation to their revenue.
<b>Easy Setup</b>	Install Project Accounting as part of your Microsoft Dynamics GP solution with setup checklists that help to ensure that the functionality you need is available.

[ FEATURES OVERVIEW ]

**Reports**

View, sort, and filter customizable reports and worksheets to see billings to date, revenue per project, change orders, and other project-related information. Use the Report List to access and launch project reports quickly with flexible options to create the exact data set you need.

**Intrastat Support**

Easily maintain information for Intrastat Trade Reports required for items bought from or sold to European Union (EU) vendors or customers.

**Flexible General Ledger Interface**

Gain complete control over revenue tracking and customize account distributions, sub accounts, and cost categories.

**Flexible Transaction Adjustments**

Bulk transfer costs from one project or cost category to another and adjust fields such as billing rates, cost rates, or billing type with a full audit trail.

**Return to Vendor**

Return unsatisfactory or incorrect products, regardless of whether the vendor invoice has been received. When returns are created, new automation automatically removes costs from the project, removes goods from inventory, and creates credit memos for billable projects, payables, and multidimensional analysis.

**Landed Cost Support**

Facilitate accurate project costing and represent additional costs in the valuation of inventory by rolling shipping, handling, and import fees — costs that are often unknown at the time of purchase order creation — into the total cost of goods.

**Multi-bin Inventory Support**

Increase warehouse efficiency with multi-bin inventory, and use Project Purchasing to easily view and stock items across specific bins.

**Import Timecards and Expense Reports**

Import employee time and expense transactions recorded by hand-held devices, time clocks, and other applications into Project Accounting.